

**ONE STOP SHOP PERMIT CENTER  
ACCEPTED PLANS MATRIX**

**Permit Types That Require E-Plans Submission**

Antennas on Roof or existing Towers
Awnings With Post Support
Canopies With Post Support
Cell Towers, Equipment Cabinets, Antennas NEW
Decks for properties other than 1 & 2 Family Dwellings
Fence for properties other than 1 & 2 Family Dwellings
Fire Alarms
Fire Escape
Grading or Paving for properties other than 1 & 2 Family Dwellings (i.e. Parking Lots)
Interior / Exterior Alterations for properties other than 1 & 2 Family Dwelling (including structural demolition) Area >200 sq ft
New Construction and Additon 1 & 2 Family Dwellings >600 sq ft
New Construction and Additions for properties other than 1 & 2 Family Dwelling
New Construction for 1 & 2 Family Dwellings
Ramps for properties other than 1 & 2 Family Dwellings
Retaining Walls - 1 & 2 Family Dwelling > 5 ft
Retaining Walls for properties other than 1 & 2 Family Dwellings
Signs, Free Standing > 6 ft
Sprinklers (New Over 10 Heads)
Swimming Pool - 1 & 2 Family Dwelling Inground
Swimming Pool - 1 & 2 Family Dwellings Above Ground >24" deep
Swimming Pool - Inground for properties other than 1 & 2 Family Dwellings
Tanks - NEW & Replacement >660 Gallons

Submission of E-Plans is done at :  
[http://www.baltimorehousing.org/e\\_plan\\_review](http://www.baltimorehousing.org/e_plan_review)

For more information on E-Plans  
visit the website listed above.

If you are unsure if E-Plans submission is required  
call the Plans Examining Office at 410-396-3460.

*Items listed are not all-inclusive*

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<b>Permits Types That Can Be Issued Over-the-Counter (OTC)</b>	No. of 8 1/2" x 11" to 11" x 17" Drawings/Sketches Required	No. of 8 1/2" x 11" to 11" x 17" Site/Plot Plans Required
Awnings Without Post Support	2	2
Canopies Without Post Support	2	2
Decks for 1 & 2 Family Dwellings	2	2
Electrical Alteration (As per OTC Guidelines)	0	0
Elevators	2	0
Fence for 1 & 2 Family Dwelling ≤6 ft	0	2
Grading or Paving 1 & 2 Family Dwelling (i.e. Driveways). Site Plan not needed if replacement is same size/same location	0	2
Grease Interceptor (Indoor) - (As per OTC Requirements)	2	0
Gut Rehab - 1 & 2 Family Dwelling (structural & non-structural)	2	0
Interior Alterations 1 & 2 Family Dwelling (structural & non-structural). *Non-structural only requires floor plan.	2	0
New Construction and Addition 1 & 2 Family Dwelling <600 sq ft	2	2
Mechanical/Plumbing Alterations (As per OTC Guidelines)	0	0
Ramps - 1 & 2 Family Dwellings	2	2
Retaining Walls - 1 & 2 Family Dwellings <5 ft	2	2
Signs - Wall Mounted - Site Plan not required unless projected from wall or in right-of-way	2	2
Signs - Free Standing <6 ft	2	2
Tanks - NEW <660 Gallons	2	2
Tanks - Removing & Filling for 1 & 2 Family Dwellings	2	2
Tanks - Removing & Filling for properties other than 1 & 2 Family Dwellings	2	2
Interior Demolition (As per Interior Demolition Guidelines)	0	0
Razing	0	2

*Items listed are not all-inclusive*

REV 12/15