



— BALTIMORE CITY —
DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT

How to apply for an ePlans permit

My Permit Application List

Logout

New! On-Line Inspection Scheduler: Now, you may schedule inspections on-line; use the Inspection Scheduler feature below

Add Application

License Management

Inspection Scheduler

1. Click on "Add Application".

2. Acknowledge statement.

Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (<https://www.epa.gov/lead>) or call the National Lead Information Center at 1-800-424-LEAD.

I acknowledge that I have read and understand the statement above.

1. Complete “Project Information” section. Project Name and Your Role are mandatory fields.

2. Complete “Property Owner Information” section. Note: this information is for the legal owner of the property, **NOT** the lessee/tenant.

If the property owner is a business, complete this section of the form naming a contact person (an individuals first and last name) for the property owner.

Project Information

Project Name: (Nickname your project)

Your Role: (Select One)

Project Notes: (Optional)

Property Owner Information

Is the property owner a business entity? Yes No

Affidavit

The undersigned hereby certifies under penalties of perjury that he/she is the owner of the subject property, or is the duly authorized agent of the owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that he/she has examined this application, including any accompanying plans, and that the proposed work subject to the Building, Fire, and Related Codes of Baltimore City (“BFRCBC”) and other applicable laws and ordinances is a true, accurate, and complete statement of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFRCBC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your electronic signature is the legal equivalent of your manual signature on this application. By entering your name you consent to be legally bound by this application’s terms and conditions.

Affidavit: Please enter your name

Property Owner Information

Is the property owner a business entity? Yes No

Company Name:

Phone:

Address 1:

Address 2:

City:

State: (Select One)

Zip:

Business Entity Contact Information

First Name	Last Name	Phone #	Address	City	State	Zip
<input type="text"/> (Select One)	<input type="text"/>					

Select Permit Category

Please review all options before making a selection

- Residential (1 & 2 family dwelling units only): Add and/or replace plumbing/mechanical/gas/electrical fixtures/devices (drawings NOT required) ¹
- Residential: Minor interior/exterior alterations (drawings NOT required) ¹
- Residential: Interior/exterior alterations(or demolition) (drawings to scale may be required) ¹
- Residential: New construction/addition < 600 sq ft (drawings to scale required) ¹
- Underpinning only(1 & 2 family dwelling units only) ¹
- Non-Residential: Add and/or replace plumbing/mechanical/gas/electrical fixtures/devices (drawings NOT required) ¹
- Non-Residential: Exterior work (drawings to scale required) ¹
- Non-Residential: Interior non-structural alterations(or demolition) < 200 sq ft (drawings to scale may be required)
- Permit extension/Change(or Add) contractor (requires original permit number) ¹
- Permit reinstatement (requires original permit number) ¹
- Use and occupancy permit ¹
- Outdoor Sealing – Temporary
- Temporary Event Permit ¹
- Razing or moving building/structure permit ¹
- Work on BGE pole
- Permit requiring plans review in the ePlans process. ¹

3. In the “Select Permit Category,” section select the option “Permits requiring plans review in the ePlans process”. Click on the icon at the end of the option for more information on the option.

5. Click to continue.

4. Read and sign the “Affidavit”.

Back

Logout

Project Name:ePlans 1

1 Step 1
Select Permit Type

2 Step 2
Permit Description

3 Step 3
Add Address(es)

1. Select the type of permit you will be processing.

Permit Type

- New Construction(Building or Structure)
- Exterior Only Alteration(with Addition)
- Exterior Only Alteration(without Addition)
- Exterior/Interior Alteration(with Addition)
- Exterior/Interior Alteration(without Addition)
- Interior Only Alteration(with Windows/Doors Alteration)
- Interior Only Alteration(without Windows/Doors Alteration)
- Sprinklers (New Over 10 Heads)
- Fire Protection Only
- Elevator Only
- Sign Only
- Tank Only
- Swimming Pool Only
- Retaining Wall Only
- Ramp Only
- Grading or Paving Only
- Fence Only
- Antenna/Cell Towers/Tel Communication Equipment Only

Previous

Next

Cancel

2. Click "Next".

1 Step 1
Select Permit Type

2 Step 2
Permit Description

3 Step 3
Add Address(es)

Enter Permit Description

How many properties covered by this application: 

Please select all types of work:  Building Work Yes No Electrical Work Yes No Mechanical Work Yes No Plumbing Work Yes No Gas Work Yes No

Soil Disturbance Information: DPW Review Number – ESD:

New/Modified connection for wet utility work: Y N (water, wastewater, stormdrain)

Disturbance Area: square feet acre

Disturbance Volume: cubic feet cubic yards

Enter General Permit Description: 

Previous

Next

Submit

1. Enter the data for each field. If no data, enter zero (0) in that field.

2. Enter a description of the work that will be performed.

3. Click the “Next” button.

1. Add the address(es).

Please Enter Address

House/Building # Dir Street Name
Street # Only Street Name

Please Enter Building and Construction Info

Construction Cost Interior Alteration Measure Square Footage

Structural Alteration Yes No Underpinning Yes No Interior Demo Yes No

Building Fully Sprinklered Yes No Existing Use (Select One)

Proposed Use (Select One)

Please Enter Permit Description

Please key in detailed permit description.

Please Enter Your Notes

Optional

4. Click "Save".

Project Name:ePlans 1

1 Step 1
Select Permit Type

2 Step 2
Permit Description

3 Step 3
Add Address(es)

Add Address

[Click Here To Add Address](#) ? Total Address Required:1, Total Entered:0, Need To Add:1

Address(es) List

ID	Address	Block/Lot	Permit Description	My Notes
Page 1 of 0				

2. Complete the data for each field. If no data enter zero (0).

3. If not present, enter the work description.

Back

Logout

Project Name:ePlans 1

1 Step 1
Select Permit Type

2 Step 2
Permit Description

3 Step 3
Add Address(es)

Add Address

[Click Here To Add Address](#)

 This application is ready to be submitted.

Address(es) List

	ID	Address	Block/Lot	Permit Description	My Notes
1					

Page 1 of 1

Previous

Next

Submit

1. Click the "Submit" button.

Contractors are added to ePlans permit applications when the permit is ready to be issued.

At that time, you will be sent an ePlans Contractor Application to provide the contractor's information.



— BALTIMORE CITY —
DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT



@BmoreDhcd