WHEN DRAWINGS/SKETCHES ARE REQUIRED
FOR ePERMITS

All drawings must be to scale.

A site plan, drawn to scale, must accompany any applications for an addition, new construction, deck, driveway, sign, ramp, masonry fence or any accessory structure.

✓ When five (5) or more floor joist are being added or replaced floor plan details to scale are required.

✓ Drawings showing the footing are required for residential masonry fences.

✓ Drawings are required for residential retaining walls. (Residential retaining walls over five (5) feet require signed and sealed drawings and are not issued over the counter).

✓ Drawings showing floor plans, elevations, cross sections, foundation and fire rating if party line construction are required for single-family additions or new construction < 600 square feet.

✓ Drawings that are signed and sealed by a Professional Engineer or Architect registered in the State of Maryland are required for rooftop decks.

✓ Structural drawings that indicate the exact sequence of operation and are signed and sealed by a Structural Engineer registered in the State of Maryland are required for underpinning.

✓ Temporary trailers require a site plan; a model number or State certification number; and drawings showing floor layout, foundation/tie down details, and stairs/ramp details.

✓ Drawings showing floor plans are required for single-family gut rehab structural or non-structural work.

✓ Drawings are required for wall-mounted signs and should be drawn to scale and show entire width of wall on which sign is to be mounted; this includes window signs.

✓ Drawings for decks must include extension of deck, height limitations and side elevation.

Depending on the type of permit you are applying for other documentation may be required.

Reference: Building, Fire, and Related Codes of Baltimore City 2015
IBC Chapters: 1, 15, & 18, Appendix H; IRC Chapters: 4, 5, & 6

**Items listed are not all inclusive.**