

**AFFORDABLE HOUSING TRUST FUND COMMISSION
MEETING SUMMARY
SEPTEMBER 22, 2020**

Attending: David Bowers, Iletha Joynes, Matt Hill, Shannon Snow, Jalal Greene, Cindy Plavier-Truitt, Tisha Guthrie, Vernadine Kimball

1. Call to Order

Commission President, David Bowers, called the meeting to order at 6:04 p.m. It was determined that a Quorum was present, and therefore the Commission would be able to conduct official business, approve minutes, recommendations, etc.

2. Approval of August 25, 2020 Meeting Synopsis

Commission member, Iletha Joynes, motioned that the meeting synopsis be accepted. Commission member, Cindy Plavier-Truitt, seconded the motion.

3. City Agency Updates

1. Affordable Housing Trust Fund (AHTF) Program Manager, John Mobley, provided updates on the revenue report and other AHTF activities for the Department. To date, the AHTF has collected a total of \$17,602,436 in revenues, consisting of \$10,102,436 from tax revenues and \$7.5 million from DHCD contributions. Trust fund tax revenues received in July and August 2020 totaled \$1,148,775 and \$355,577, respectively.
2. The New Construction/Preservation of Existing Rental Housing NOFA applications are being reviewed and scored by the review panel. The panel is working to make final determinations after speaking with applicants. Written notices of final determinations and award recipients will be forthcoming.
3. A preproposal conference for the Community Land Trust (CLT) – Single Family Homeownership NOFA was held on September 14, 2020. Questions and answers from the preproposal conference will be posted to the DHCD website by September 30, 2020. The submission deadline for the CLT – Single Family NOFA is October 23, 2020. The Department intends to send notification of award letters to applicants by December 11, 2020.

4. The CLT Inclusionary Housing Consultant Request for Proposals (RFP) has been issued and there have been 2 applications received. The review panel is currently in discussions with the two candidates and will notify the Commission once a decision has been made.
5. Baltimore City Councilman Ryan Dorsey introduced new legislation that would impact the AHTF. If passed, the legislation would require an annual payment of \$1.3 Million from the Trust Fund, to support housing voucher programs at the Mayor's Office of Homeless Services (MOHS). The legislation will be discussed at the City Council meeting on September 29, 2020. The Department will discuss this legislation internally and request feedback from the Commission before expressing an official position.
6. The Department has decided not to fill the two vacant Commission spots and will wait for the incoming administration to provide further guidance and recommendations on the vacancies. Commission President, David Bowers, advised the Commission that their terms officially end on December 8, 2020, but current members will continue to serve until the terms are officially extended or replaced. Commission members are encouraged to notify the Department if they have an interest in continuing to serve another term.
7. The Department is working to prepare the City Charter-required annual reporting for the AHTF. The department is seeking an outside firm to prepare the AHTF annual reports by October 31, 2020.
8. Acting DHCD Commissioner, Alice Kennedy, introduced Tisha Edwards, Director of the Mayor's Office of Children and Family Success and Chief of Staff, Ebony Wimbush, to provide updates on the COVID-19 Eviction Prevention Program.

The Mayor recently made an additional \$10 million allocation to eviction prevention, using Federal CARES Act funding. CARES Act legislation requires these funds be disbursed to recipients by December 31, 2020.

The City has restructured the Eviction Prevention Program and is prioritizing efforts towards fully utilizing CARES Act funding by the December 31, 2020 deadline. This funding source will allow the City more flexibility and accessibility for residents in need of assistance.

4. Other Business

1. Commission President, David Bowers, opened the floor for Commission members to discuss fourth quarter planning ideas for the upcoming Trust Fund meetings and recommended changing the December Commission meeting from Tuesday December 22, 2020 to Tuesday, December 15, 2020, from 6-8p.m.
2. Commission members proposed inviting speakers to discuss leveraging and increasing Trust Fund revenues, NOFA award and project analysis and comprehensive COVID-19 relief resources. The Commission Workgroup will be planning to identify speakers for the October, November and December 2020 Commission meetings.

5. Adjournment

As there was no additional business, President David Bowers adjourned the meeting at 7:18 pm.