



Baltimore City Department of
**HOUSING & COMMUNITY
DEVELOPMENT**

April 11, 2018

Dear Community Development Partner:

In accordance with Federal regulations governing the consolidated planning process, we are notifying you of our intent to amend the Federal Program Year (FPY) 2017/City Fiscal Year CFY 2018 and FPY 2016/CFY 2017 Annual Action Plans.

This amendment generally involves (1) deleting activities which will not be undertaken at this time; (2) providing funding for new activities and (3) decreasing funding amounts for activities undertaken by community organizations and government agencies to reflect unspent funds.

For further information regarding these changes, telephone (410) 396-4051 or visit Room 1101, 417 E. Fayette Street, where copies of the Amendment are available for public review. The entire document can also be viewed and downloaded from the City's website at www.DHCD.baltimorehousing.org on April 13, 2018.

We would like to finalize these changes as soon as possible so that revised information can be forwarded to the U. S. Department of Housing and Urban Development (HUD). Therefore, we ask that you review the enclosed list, which outlines the proposed modifications. Comments regarding this amendment must be submitted in writing to:

Steve Janes, Assistant Commissioner
Department of Housing and Community Development
417 E. Fayette Street – Suite 1101
Baltimore, Maryland 21202

The deadline for written comments is May 14, 2018. If we do not hear from you, we will assume that this amendment is acceptable.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Braverman".

Michael Braverman
Commissioner

Enclosure

MB/GS

**AMENDMENTS TO THE
FPY 2017/CFY 2018 (CDBG-43), and FPY 2016/CFY 2017 (CDBG-42)
ANNUAL ACTION PLANS**

APRIL 2018

CDBG-43: FPY 2017/CFY 2018 ANNUAL ACTION PLAN

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| 1. | <u>Baltimore Metropolitan Council/Fair Housing Study</u>
Allocate a total of \$85,000 in CDBG-43 funds for the following activity:
“Funds to enter into an MOU with the Baltimore Metropolitan Council. Baltimore City is part of a regional consortium to complete an Assessment of Fair Housing (AFH) to replace the previous Regional Analysis of Impediments (AI) to Fair Housing Choice”. | +\$85,000 |
| 2. | <u>Banner Neighborhoods</u>
Provide year-round after-school and summer activities for youth which includes, but is not limited to, reading assistance, art classes and community projects – increase CDBG-43 funding for this activity from \$83,989 to \$99,589. | +\$15,600 |
| 3. | <u>CASA de Maryland</u> | |
| a. | Staff costs associated with the Baltimore Worker Employment Center. The Center assists low wage workers with ESOL classes, financial literacy, case management, outreach and other social services – decrease CDBG-43 funding for this activity from \$80,000 to \$78,977. | (\$1,023) |
| b. | Staff costs to provide employment services to connect low- and moderate-income persons with safe jobs – increase CDBG-43 funding for this activity from \$60,000 to \$79,751. | +\$19,751 |
| c. | Staff costs to provide on-site tenant representation and legal counseling on tenant and employment issues as well as access to representation in unpaid wage and employment discrimination cases – decrease CDBG-43 funding for this activity from \$40,000 to \$21,272. | (\$18,728) |
| 4. | <u>Community Mediation</u>
Allocate a total of \$250,000 in CDBG-43 funding for the following activity:
“Funds to assist with the renovations of the property located at 3333 Greenmount Avenue. The property is used to provide mediation services throughout Baltimore City. CDBG funds will be used to upgrade the building with needed repairs and to make it ADA compliant”. | +\$250,000 |

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| 5. | <u>East Baltimore Development Initiative</u>
Scheduled payment on \$21,200,000 loan used to assist with the acquisition, relocation and demolition of properties to create sites for development of a biotech park and new housing under Phase I of the EBDI Project – increase CDBG-43 funding for this activity from \$1,222,220 to \$1,712,807. | +\$490,587 |
| 6. | <u>Franciscan Center</u>
Allocate a total of \$75,000 in CDBG-43 funds for the following activity: “Funds to assist with the repairs to the roof of the building located at 101 W. 23 rd Street. The Center provides emergency assistance and supportive outreach to persons who are homeless and assists them in realizing their self-worth and dignity”. | +\$75,000 |
| 7. | <u>Harbel Community Organization</u> | |
| a. | Oversight of the North East Citizen Patrol, a partnership between Harbel and the Northeast District Police to assist community efforts to prevent crime – increase CDBG-43 funding for this activity from \$48,930 to \$51,449. | +\$2,519 |
| b. | Provide pre-purchase counseling, default and delinquent counseling and other aspects of counseling to low- and moderate-income persons – decrease CDBG-43 funding for this activity from \$31,070 to \$28,551. | (\$2,519) |
| 8. | <u>House of Ruth</u>
Allocate a total of \$300,000 in CDBG-43 funding for the following activity: “Funds to renovate and upgrade infrastructure at the Agency's primary Baltimore Metro location - the Victims Services and Administration building to improve the delivery of services to victims of intimate partner violence and their children”. | +\$300,000 |
| 9. | <u>Julie Community Services</u> | |
| a. | Provide a variety of enrichment and educational activities to youth in a safe and supportive environment – increase CDBG-43 funding for this activity from \$12,857 to \$13,464. | +\$607 |
| b. | Provide case management, health education and referrals to other health services in the community – decrease CDBG-43 funding for this activity from \$15,156 to \$9,398. | (\$5,758) |
| c. | Provide adult education services to low- and moderate-income persons – increase CDBG-43 funding for this activity from \$9,748 to \$10,195. | +\$447 |
| d. | Assist low- and moderate income persons access social services or provide emergency assistance – increase CDBG-43 funding for this activity from \$5,239 to \$9,943. | +\$4,704 |

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| 10. | <u>Mayor’s Office of Human Services/Head Start Program</u>
Funds to provide full day, year round Early Head Start services to low- and moderate-income children 6 weeks of age through age 5 at the 2803 Dukeland Street location – delete this activity from CDBG-43. | (\$352,250) |
| 11. | <u>Parks & People Foundation</u>
No change in funding, however, change activity description as follows:
<i>“Funds will support the operating costs of the “Branches” program. The program provides employment training, education and job opportunities to low- to moderate-income Baltimore City residents”.</i> | |
| 12. | <u>Peoples Homesteading Group</u>
Staff costs associated with the rehabilitation of properties for sale to low- and moderate-income persons – decrease CDBG-43 funding for this activity from \$145,000 to \$100,000. | (\$45,000) |
| 13. | <u>Public Housing Section 108 Loan</u>
Scheduled payment on \$13,000,000 loan to assist with the redevelopment of Lafayette Court and Lexington Terraces – decrease CDBG-43 funding for this activity from \$931,966 to \$138,029. | (\$793,937) |
| 14. | <u>Wayland CDC</u>
Funds to link residents to available services and resources including, but not limited to; cash emergency assistance programs; medical enrollment; housing assistance; pre-work force development; job training and financial literacy– delete this activity from CDBG-43. | (\$25,000) |

CDBG-42: FPY 2016/CFY 2017 ANNUAL ACTION PLAN

1. Arundel Community Development Services, Inc.
Allocate a total of \$320,000 in CDBG-42 funding for the following activity: +\$320,000
“Funds to rehabilitate housing occupied by income eligible homeowners in the Brooklyn/Curtis Bay neighborhood of Baltimore City that are in need of major interior and exterior renovations and systems upgrades. Low cost financing and construction management services will be provided to oversee the substantial renovations of these units, helping to preserve the stock of affordable homeownership housing in the community”.

2. Baltimore Neighborhoods
Funding to conduct fair housing activities to fight discrimination and promote Affirmative fair housing practices – decrease CDBG-42 funding for this activity from \$53,610 to \$49,783. (\$3,827)

3. Banner Neighborhoods
Funds provide year-round after-school and summer activities for youth which includes, but is not limited to, reading assistance, art classes and community projects – decrease CDBG-42 funding for this activity from \$83,989 to \$80,029. (\$3,960)

4. Belair Edison Housing Services
 - a. General Management, oversight and coordination of CDBG eligible activities – decrease CDBG-42 funding for this activity from \$10,000 to \$6,467. (\$3,533)

 - b. Technical assistance, advice and support services available to new or existing businesses – decrease CDBG-42 funding for this activity from \$25,650 to \$23,808. (\$1,842)

5. Bon Secours Foundation
 - a. Funds for the clean and green program – decrease CDBG-42 funding for this activity from \$118,623 to 104,720. (\$13,903)

 - b. Provide clean and green training to low- and moderate-income persons including ex-offenders – decrease CDBG-42 funding for this activity from \$61,377 to \$59,589. (\$1,788)

6. Caroline Friess Center
Education and career training and placement program for unemployed and under employed low- to moderate-income women – decrease CDBG-42 funding for this activity from \$125,000 to \$113,899. (\$11,101)

7. CASA de Maryland
Staff costs associated with the Baltimore Worker Employment Center. (\$3,481)
The Center assists low wage workers with ESOL classes, financial literacy, case management, outreach and other social services – decrease CDBG-42 funding for this activity from \$80,000 to \$76,519.
8. CASA de Maryland
Funds to assist with the development of a new Baltimore Welcome Center. +\$500,000
The new Center will expand the capacity to deliver workforce and leadership development programming coupled with wrap around services for the City’s minority and migrant populations – increase CDBG-42 funding for this activity from \$250,000 to \$750,000.
9. Commission on Aging & Retirement Education
Funds to provide services to the elderly at three locations in Baltimore City – decrease CBG-42 funding for this activity from \$400,778 to \$395,169. (\$5,609)
10. Community Housing Associates
Staff costs associated with the acquisition, rehabilitation and development of properties to create rental housing opportunities for Non Elderly Disabled persons (NED’s) – decrease CDBG-42 funding for this activity from \$68,230 to \$66,810. (\$1,420)
11. Community Mediation
Funds for a program aimed at reducing interpersonal and community violence by increasing usage of non-violent resolution strategies – decrease CDBG-42 funding for this activity from \$40,000 to \$36,122. (\$3,878)
12. Comprehensive Housing Assistance, Inc.
Counseling services to low- and moderate income persons regarding financial and other aspects of homeownership as well as provide default and delinquency counseling – decrease CDBG-42 funding for this activity from \$46,750 to \$44,678. (\$2,072)
13. Coppin Heights CDC
Funds to provide financial management training to low- and moderate-income students and adults to develop skills in managing money, making sound financial decisions and decreasing debt – delete this activity from CDBG-42. (\$40,000)
14. Department of Housing and Community Development
 - a. Indirect costs chargeable to the City's Cost Allocation Plan for the CDBG Program – increase CDBG-42 funding for this activity from \$400,000 to \$600,000. +\$200,000

- b. Funding will cover other DHCD staff responsible for IDIS draws, fiscal operations, and other eligible activities as they relate to the CDBG program – decrease CDBG-42 funding for this activity from \$516,216 to \$316,216. (\$200,000)
 - c. Activity delivery costs associated with the creation of affordable rental units for very low income families – decrease CDBG-42 funding for this activity from \$200,000 to \$59,918. (\$140,082)
 - d. CDBG funding of administrative costs for HOME program activities – delete this activity from CDBG-42. (\$130,846)
 - e. Fund will be used to support the operating costs of the Dawson Safe Haven Center. Services provided include emergency assistance, referrals, computer lab, homework assistance and other after-school programs – decrease CDBG-42 funding for this activity from \$370,169 to \$298,473. (\$71,696)
 - f. Preparation of Consolidated and Annual Action Plans, IDIS, performance reports and subrecipient agreements; environmental review and clearance, provide technical assistance to public/private nonprofit organizations; monitors subrecipient activities for compliance with federal requirements; and other administrative tasks related to the CDBG program – decrease CDBG-42 funding for this activity from \$1,372,339 to \$1,322,859. (\$49,480)
 - g. Funds will be used to cover a portion of the staff costs responsible for oversight and compliance with the fair housing act and other civil rights laws that protect against discrimination in housing and expanding access to Economic Opportunity Programs – decrease CDBG-42 funding for this activity from \$63,049 to \$50,233. (\$12,816)
15. Department of Public Works
 A portion of the staff costs to clean and board vacant structures in areas which are deteriorating/deteriorated and are a threat to public health and safety. This activity will assist in eliminating unsafe conditions and aid in arresting decline in areas occupied by low- and moderate-income persons – decrease CDBG-42 funding for this activity from \$1,427,149 to \$1,300,787. (\$126,362)
16. Druid Heights CDC
- a. Counseling services available to low- and moderate-income individuals regarding financial planning and other aspects of homeownership – decrease CDBG-42 funding for this activity from \$80,500 - \$62,051. (\$18,449)

b.	Staff costs associated with the acquisition of vacant properties to create sites for the development of new single-family homes – decrease CDBG-42 funding for this activity from \$40,000 to \$18,671.	(\$21,329)
c.	Activity-delivery costs associated with the rehabilitation of properties to provide home ownership and/or rental opportunities for low- and moderate-income households – decrease CDBG-42 funding for this activity from \$40,000 to \$34,629.	(\$5,371)
17.	<u>Empire Homes of Baltimore</u> Activity delivery costs related to the acquisition of properties to be rehabilitated to create rental housing for Non-Elderly Disabled persons – decrease CDBG-42 funding for this activity from \$80,000 to \$76,658.	(\$3,342)
18.	<u>Family League</u> Funds to support the Baltimore’s community schools and out of school programs – decrease CDBG-42 funding for this activity from \$500,000 to \$495,327.	(\$4,673)
19.	<u>Garwyn Oaks United Neighbors</u>	
a.	General management, oversight and coordination of CDBG eligible activities – decrease CDBG-42 funding for this activity from \$15,000 to \$11,892.	(\$3,108)
b.	Provides information to area residents regarding community development efforts - decrease CDBG-42 funding for this activity from \$10,000 to \$7,206.	(\$2,794)
20.	<u>Green and Healthy Homes Initiative</u> Funds to implement a comprehensive approach to reduce childhood lead poisoning – decrease CDBG-42 funding for this activity from \$185,400 to \$182,548.	(\$2,852)
21.	<u>Habitat for Humanity of the Chesapeake</u> Staff costs associated with the development of affordable housing for low- and moderate-income persons – decrease CDBG-42 funding for this activity from \$240,000 to \$212,352.	(\$27,648)
22.	<u>Harbel Community Organization</u>	
a.	Counseling services available to low- and moderate-income persons regarding financial planning and other aspects of home ownership – decrease CDBG-42 funding for this activity from \$31,070 to \$28,565.	(\$2,505)
b.	Funds will be used to assist community efforts to prevent crime and bring safety and stability in the communities of Belair-Edison, Harford and Rosemont – increase CDBG-42 funding for this activity from \$48,930 to \$51,435.	+\$2,505

23. Housing Authority of Baltimore City (HABC)
Allocate a total of \$250,000 in CDBG-42 funding for the following activity: +\$250,000
“Funds will be used to rehab ten vacant multi-family public housing units as part of a larger project rehabbing a total of fifty units for currently homeless households”.
24. Innovative Housing Institute
Funds to assist disabled low- and moderate-income families through the Enhanced Leasing Assistance Program. The program will assist families with relocation by providing, one-time payments, for security deposits, application and utility fees – decrease CDBG-42 funding for this activity from \$45,000 to \$40,626. (\$4,374)
25. Julie Community Services
- a. Provide a variety of enrichment and educational opportunities to youth in a safe and supportive environment – increase CDBG-42 funding for this activity from \$12,857 to \$13,471. +\$614
- b. Provide case management, health education and referrals to other health services in the community – increase CDBG-42 funding for this activity from \$15,156 to \$15,923. +\$767
- c. Provide adult education services to low- and moderate-income persons – increase CDBG-42 funding for this activity from \$9,748 to \$10,204. +\$456
- d. Assist low- and moderate income persons access social services or provide emergency assistance – decrease CDBG-42 funding for this activity from \$5,239 to \$3,402. (\$1,837)
26. Learning Is For Tomorrow (LIFT)
Program offers personalized, participatory and comprehensive literacy And support service to low- and moderate-income persons. Program curriculum include literacy, math, life skills, tutoring and computer labs – decrease CDBG-42 funding for this activity from \$63,370 to \$61,611. (\$1,759)
27. Living Classrooms
- a. Funding for the Power House youth program. The program provides youth residing in the Perkins Homes public housing with after-school and summer programs, opportunities to participate in academic enrichment, cultural arts education and introduce youth to career opportunities – decrease CDBG-42 funding for this activity from \$75,000 to \$69,148. (\$5,852)

- b. Funding for the Adult Resource Center that provides 100 adults residing in the Perkins, Douglass, Latrobe and Albermarle public housing with work readiness, life skills, and financial literacy workshops as well as industry recognized certifications – decrease CDBG-42 funding for this activity from \$100,000 to \$85,344. (\$14,656)
 - c. Cleaning and Boarding program through which AmeriCorp members learn carpentry, and related construction skills – decrease CDBG-42 funding for this activity from \$450,000 to \$360,436. (\$89,564)
- 28. Mayor’s Office of Human Services
 - a. Funds to provide full day, year round Early Head Start services to low- and moderate-income children 6 weeks of age through age 5 at the 2803 Dukeland Street location – delete this activity from CDBG-42. (\$352,250)
 - b. Centers respond directly to specific needs within designated communities – decrease CDBG-42 funding for this activity from \$877,543 to \$779,553. (\$97,990)
- 29. Neighboring Housing Services
General management, oversight and coordination of CDBG eligible activities - decrease CDBG-42 funding for this activity from \$52,300 to \$44,641. (\$7,659)
- 30. Park Height Renaissance
 - a. Counseling services available to low- and moderate-income persons regarding financial planning, foreclosure prevention counseling, conduct workshops, and provide one-on-one counseling – decrease CDBG-42 funding for this activity from \$55,000 to \$53,227. (\$1,773)
 - b. Funds for oversight of the rehab loan program. Staff assists homeowners with design, cost estimates, contractor selection, financial and construction management – decrease CDBG-42 funding for this activity from \$35,650 to \$32,060. (\$3,590)
- 31. Peoples Homesteading Group
No change in funding, however, change activity description as follows:
“Funds to conduct a training assistance program for small businesses to support contractor capacity building in the construction trade and assist low and moderate-income persons developing a micro-enterprise to receive one-on-one technical assistance in order to start an enterprise.”

32.	<u>Reservoir Hill Improvement Council</u>	
	a. General management, oversight and coordination of CDBG eligible activities – decrease CDBG-42 funding for this activity from \$10,000, to \$4,877.	(\$5,123)
	b. Participate in development training in order to increase organizational capacity – delete this activity from CDBG-42.	(\$5,000)
	c. Provides information to the residents regarding community development and other activities – decrease CDBG-42 funding for this activity from \$16,000 to \$8,111.	(\$7,889)
33.	<u>South Baltimore Learning Center</u>	
	Funds for an adult education, GED preparation and career counseling program – decrease CDBG-42 funding for this activity from \$65,000 to \$56,751.	(\$8,249)
34.	<u>Southeast CDC</u>	
	Counseling services available to low- and moderate-income persons in financial and other aspects of homeownership – decrease CDBG-42 funding for this activity from \$108,000 to \$104,787.	(\$3,213)
35.	<u>St. Ambrose Housing Aid Center</u>	
	Default counseling available to low- and moderate income families who have delinquent mortgages – decrease CDBG-42 funding for this activity from \$150,000 to \$137,323.	(\$12,677)
36.	<u>St. Francis Development Center</u>	
	Allocate a total of \$300,000 in CDBG-42 funding for the following activity: “Funds for the renovation and expansion of the St. Francis Neighborhood Center located in the Reservoir Hill neighborhood of Baltimore City”	+\$300,000
37.	<u>Strong City Baltimore</u>	
	Funds for the adult literacy and ESOL program – decrease CDBG-42 funding for this activity from \$53,814 to \$47,694.	(\$6,120)
38.	<u>Upton Planning Committee</u>	
	a. Provides information and other resources to Upton residents in order to facilitate citizen participation in the implementation or assessment of community development activities – decrease CDBG-42 funding for this activity from \$20,000 to \$17,500.	(\$2,500)
	b. General management, oversight and coordination of CDBG funded activities – increase CDBG-42 funding for this activity from \$20,000 to \$25,000.	+\$5,000

- c. Provide a wide range of services including, but not limited to; plan and manage programs in the Upton community, conduct community cleanups, work with residents to remedy code violations, redevelop green space for gardening - decrease CDBG-42 funding for this activity from \$20,000 to \$17,500. (\$2,500)

- 39. Wayland CDC (\$25,000)
 Funds to link residents to available services and resources including but not limited to cash emergency assistance programs; medical enrollment; housing assistance; pre-work force development; job training and financial literacy– delete this activity from CDBG-42.