TO: Interested Parties

FROM: DHCD CDBG Team

DATE: 6/25/2024

RE: **Questions Regarding Consolidated Plan RFP**

Background: The 5 Year- Consolidated Plan RFP was posted by the Department of Housing and Community Development on June 13, 2024. The Department will be accepting proposal submissions until 5PM on July 12, 2024. Proposals should be sent to CDBG.Team@baltimorecity.gov. The Department is seeking proposals related to data collection for the Housing Market Analysis and Housing and Homelessness Needs Assessment. A preproposal conference was held at 2PM on Tuesday and can be reviewed using this link.

Questions

(1) **Will the recording be shared with us?** Yes, the recording can be viewed using this link.

(2) **Are there any expressed or recommended limits for the price proposal?** No, there are no expressed or recommended limits for the proposal.

(3) **Would you welcome collaborations of more than one org in this proposal?** Yes, collaboration is allowed for more than one organization, it should be noted in the joint   ventures section of the RFP Submission.

(4) **Why is this portion required to be done by outside consultants now?** This portion has been done previously by internal data staff and previous division deputy commissioner in the past. The internal data team is working on other strategic initiatives, thus requiring us to outsource.

(5) **Have you offered incentives to encourage participation from stakeholders in the past?** We have not offered participation incentives in the past.

(6) **It is your intention to complete the other components of the consolidated plan in house 1, 4, and 5?** Yes, other sections of the plan will be completed by DHCD.

(7) **Does the timeline change if there are delays with the Board of Estimates?** We do not expect delays to occur from the Board of Estimates, we have created slack time in the schedule for two BOE meetings following the proposed contract negotiation deadline.

(8) **Will maps be included in the final submission as seen in the previous 5-year Consolidated Plan?** Mapping will not be required for this proposal.