

**LIGHT Intake and Assessment Unit**

417 East Fayette Street, Suite 1125

Baltimore, MD 21202

Phone: (410) 396-3023


 BALTIMORE CITY  
 DEPARTMENT OF HOUSING &  
 COMMUNITY DEVELOPMENT

## Housing Preservation Programs Pre-Application

*This pre-application may be submitted online at <https://portal.neighborlysoftware.com/BALTIMOREMD/participant>*

<b>Applicant Information</b>		
Name:	Primary Phone:	
Address:	Secondary Phone:	
City/State/ZIP Code:	Email:	
Birthdate:	Does this person have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you able to receive text messages? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Email is faster and less expensive than regular mail. May we contact you by email? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Co-Applicant Information</b>		
Name:	Primary Phone:	
Address:	Secondary Phone:	
City/State/ZIP Code:	Email:	
Birthdate:	Does this person have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Household Members</b>		
What is the total number of household members, including the Applicant and Co-Applicant?		
<b>Household Income</b>		
<i>List all household members who receive income.</i>		
Name	Type of Income (Salary, pension, VA, Social Security, Unemployment, Disability, etc.)	Monthly Amount Before Deductions
		\$
		\$
		\$
		\$
		\$
<b>Total Monthly Income:</b>		<b>\$</b>

# Property Information

## For Homeowners Only

1. Is the deed to your home in your name? Yes No  
If there are other people on the deed who do not live in the home, please list their names and their relationship to you: \_\_\_\_\_
2. Do you have a mortgage on your home? Yes No  
If Yes, are you current on your mortgage payments? Yes No
3. Does any household member have any outstanding judgments? Yes No
4. Has any household member declared bankruptcy in the last seven years? Yes No
5. Has there been any effort to foreclose on your property? Yes No
6. Do you have homeowner's insurance? Yes No
7. Do you pay ground rent? Yes No  
If Yes, are you current on your ground rent payments? Yes No
8. Are your property taxes current? Yes No
9. Do you own any other properties? Yes No

## For Renters Only

10. Do you receive reduced rent through HUD or subsidized housing? Yes No
11. Is heat included in the rent? Yes No
12. Landlord/Apartment Complex Name: \_\_\_\_\_
13. Landlord/Apartment Complex Address: \_\_\_\_\_
14. Landlord/Apartment Complex Email: \_\_\_\_\_

## Lead-Based Paint

15. Was your home built before 1978? Yes No
16. Is there any chipping and peeling paint in your home? Yes No
17. Is there a pregnant woman or child under age 6 living in the home? Yes No
18. Is there a child under age 6 who does not live in your home, but spends more than 10 hours per week there? Yes No If Yes, list name(s): \_\_\_\_\_
19. Have any children living in the home been diagnosed as having lead poisoning? Yes No

## Repair Concerns

20. What are your most important home repair concerns?

<input type="checkbox"/> Disability accessibility modifications	<input type="checkbox"/> Electrical
<input type="checkbox"/> Energy efficiency	<input type="checkbox"/> HVAC (Heating, ventilation, and air conditioning)
<input type="checkbox"/> Lead paint hazard reduction	<input type="checkbox"/> Plumbing
<input type="checkbox"/> Roof	<input type="checkbox"/> Sewer Line
<input type="checkbox"/> Water Line	
<input type="checkbox"/> Other – Please describe: _____	

21. Is your electricity on? Yes No
22. Do you have running water? Yes No
23. Is your heating system currently working? Yes No
24. Does your roof leak? Yes No
25. Is there anything else you think we should know about the condition of your home? \_\_\_\_\_
- 

**Note:** *Feel free to attach additional documents (photos, contractor estimates, violation notices, etc.) that will help us better understand your home repair concerns.*

## Important to Know

- This is a pre-application only. We will use the information on this form to get a general idea of which home repair programs you may be eligible for.
- If we think you may be eligible for a particular program, we will request that you submit a full application and supporting documents for that program. Once you send us this information, We will send it to the program, which will review it and determine if you are eligible.
- Some of our programs have waiting lists. We will notify you if you are placed on a waiting list.
- Some programs provide assistance as a grant, while others offer forgivable or deferred loans. These loans do not require a monthly payment, but do involve a lien placed on your home. A forgivable loan is forgiven after five years if you live in your home as your primary residence during that time. A deferred loan is due back to the City when you sell your home. It is paid from the profit of the sale.

**Are you open to considering a forgivable or deferred loan if grants are not available?** Yes No

## Signature

I acknowledge that the information listed above is true and correct to the best of my knowledge.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant

\_\_\_\_\_  
Date