RESPONSES TO WRITTEN QUESTIONS SUBMITTED AFTER THE FEBRUARY 26, 2019
INFORMATION SESSION

The last column in the development budget is titled “amount requested from other sources.” What does this include?
The amount requested from other sources includes the total of all other sources except for the funds requested from the Community Catalyst grant.

Does the homeownership assistance tab that is part of the Development Budget need to be complete if CCG funds are not requested does it need to be completed?
This tab only needs to be complete if it is part of the request for funds.

If a developer is working with an emerging organization to submit the application, does the partner organization also need to submit the financial documents that are required?
The applicant is required to submit the required information and can submit additional information pertaining to their partners if they believe it will support their request for funds.

Is the Development Budget requested in the application for the organizations capital fund, the capital project as a whole, or the organization’s annual fund?
The Development Budget should be completed for the project for which funds are requested.

The guidelines reference a way to request a waiver from the 3+ property requirement. Can you explain the process?
Requests for Waivers can be made using the following form:
https://dhcd.baltimorecity.gov/sites/default/files/REQUEST%20FOR%20WAIVER.docx

Can funds be used to provide accessibility upgrades for a building that has a community use?
This would be considered an eligible use of funds.

Will 45 percent of available funds be awarded to "stable neighborhoods" as classified in the 2017 Housing Market Typology as D-H and will 55 percent of available funds be awarded to neighborhoods classified as J & I in the 2017 Housing Market Typology?
Applicants can use the Housing Market Typology as a reference when responding to the application; however, DHCD is not allocating funds based on the Typology’s classifications.

Is DHCD able to provide a template for the Corporate Resolution/Board of Directors approval?
DHCD is unable to provide a template but suggests searching for a format on-line or providing a letter of approval that is signed by the Board chair.