

How To Connect Your New E-Permits Account to Your Previous Permits or License Registration Information

Effective **February 3, 2025**, you need to create a new account in the E-Permits Portal.

Once you create an E-Permits account, you can connect your existing permit or license registration records to your new account with the **PIN Record number** indicated in this email. (see below for more details).

Getting Started

STEP 1

You must **create a new account** in the new E-Permits.

To create a new E-Permits account, please follow the instructions available on the DHCD website to [Create an Account](#).

STEP 2

Once your account is created, **you will need to use the PIN Record number** to connect your existing records to your new E-Permits account. You'll need your record (permit or license registration) number and your PIN Record number.

You will receive an email from DHCD.Permits-noreply@baltimorecity.gov with your information. (Check your junk or spam folders.)

Information you can capture from the previous permitting system includes licensed professional registrations, permit application(s) in process, and approved permits.

If you have multiple projects (permits, licenses, etc), you will receive multiple PIN Record numbers. (You will be able to access and connect *approximately four years of permit and/or license registration information in the new E-Permits Portal.*)

STEP 3

Once you create your account and sign in:

Go to **Permits and Inspections**

- Click on **Create an Application**
- Choose **Verification by PIN Record** and then follow the prompts to connect your new E-Permits account to your existing records.

If you have multiple projects (permits, licenses, etc.), you will need to enter multiple PIN Record numbers.



If you have any questions or difficulty using your PIN Record(s), please visit the [Permit Like a Pro](#) webpage for instructions or contact the DHCD Permits Office via email at dhcd.permits@baltimorecity.gov.