

AFFORDABLE HOUSING TRUST FUND COMMISSION
MEETING SUMMARY
December 10, 2019

Attending: David Bowers, Jalal Greene, Tiara Watkins, Matthew Hill, Shannon Snow, Vernadine Kimball, Ernst Valery, Tisha Guthrie, Damien Haussling , Lletha Joynes

1. Call to Order. The President called the meeting to order at 6:03 pm and determined that a Quorum was present and therefore the Commission would be able to conduct official business approve minutes, recommendations, etc.
2. Approval of October Meeting Synopsis. The following correction was noted to the October meeting Synopsis: Tiara Watkins was listed twice on the attending list. The summary of the October minutes was approved. Shannon Snow motioned that the Meeting Synopsis be accepted; Matt Hill seconded the motion.
3. Approval of November Meeting Synopsis. The following correction was noted to the November meeting Synopsis: Item number one will change no to not. The summary of the November minutes was approved. Matt Hill motioned that the meeting Synopsis be accepted; lletha Joynes seconded the motion.
4. City Agency Updates. Stacy Freed provided the Department of Housing & Community Development updates. Going Forward the Affordable Housing Trust Fund will be managed by Assistant Commissioner of Development Jim Majors and his staff. The Department has two new members to help manage the Affordable Housing Trust Fund. Stephani Estrada-EL is a project coordinator and Carolyn Watson is an administrative assistant.

Ms. Freed also updated the commission about the revenue reports requested. She reported that the Finance Department is working with DHCD to clarify and update the reports. The Revenue reports will be posted on the DHCD website once it is completed.

5. Presentations.
 - a Matthew Hill reported on the Work Group meetings. The last Work Group meeting was held on December 6, 2019 where they reviewed the spending plan and the allocation of the funds.
 - b Commissioner Braverman provided an explanation of the proposed spending allocation plan which is posted on DHCD's Website. The work Group suggested that Commissioner Braverman present the proposed spending plan at the December 10th meeting.
 - c David Bowers introduced the Community Development Network of Maryland to present their proposals for funds.
 - d Gerard Joab from St. Ambrose Housing Aid Society presented his proposal for part of the affordable housing funds to acquire land.
 - e John Kern from Maryland Volunteer Lawyer Services presented their proposal for funds to help Baltimore City residents with estate planning and creating life estate deeds.
 - f Andre Robinson CEO of the Robinson Group presented their proposal for workforce development with affordable housing development.

g Lisa Stachura with Unity Properties presented their proposal to help fund their company to rebuild/construct vacant buildings for extreme low-income housing.

6. Other Business. David Bowers informed the public about submitting their comments and suggestions on the spending plan on the DHCD website. DHCD will accept Comments from now through January 08, 2020.

David Bowers reminded the Commission that the Work Group will be meeting and that the details will be communicated before the next meeting.

Matt Hill moved that the January meeting be held in the Coppin Heights community.

David Bowers also reminded the Commission that the monthly meetings will return to the fourth Tuesday of the month at 6pm. The DHCD website will confirm the location, date and time.

7. Adjournment. The President adjourned the meeting at 7:41pm