

**AFFORDABLE HOUSING TRUST FUND COMMISSION
MEETING SUMMARY
JANUARY 26, 2021**

Attending: David Bowers, Iletha Joynes, Cindy Truitt, Shannon Snow, Jalal Greene, Tisha Guthrie, Matt Hill, Vernadine Kimball

1. Call to Order

Commission President, David Bowers, called the meeting to order at 6:06 p.m. It was determined that a Quorum was present, and therefore the Commission would be able to conduct official business, approve minutes, recommendations, etc.

2. Approval of the December 15, 2020 Meeting Synopsis

Commission member, Tisha Guthrie, motioned that the meeting synopsis be accepted. Commission member, Iletha Joynes, seconded the motion.

3. Presentations

Commission members invited guest speakers for a discussion on leveraging Trust Fund dollars. President Bowers introduced Polly Donaldson, Director of the D.C. Department of Housing and Community Development, Dana Johnson, President and CEO of Homes for America and Gerard Joab, Executive Director of St. Ambrose to share their perspectives and insights in leveraging funds for their respective organizations. A recording of this discussion and the Commission meeting in its entirety can be found [here](#).

4. City Agency Updates

Affordable Housing Trust Fund (AHTF) Program Manager, John Mobley, provided the following updates for the Department of Housing and Community Development (DHCD):

1. Through December 2020, the AHTF has collected over \$19,554,000, consisting of \$12,054,046 in tax revenues and \$7.5 million in DHCD contributions. Revenues collected in November and December 2020 total \$934,079 and \$458,456, respectively. Trust Fund revenues collected to date for FY 21 are slightly above the revised budget projections. Through December 2020, AHTF operating expenditures total approximately \$420,000 plus \$10.6 million in funding commitments.

2. The Community Land Trust (CLT) Consultant, Grounded Solutions, is working with the Department to manage the review panel process for the CLT Single Family Homeownership NOFA applications, in addition to supporting the Department in creating transactional documents and agreements.
3. The Community Land Trust Single Family Homeownership NOFA applications are under review. The review panel intends to submit award recommendations to the Acting Commissioner by the end of February 2021.
4. New Construction/Preservation of Existing Rental Housing NOFA award recipients are working with the Department to structure agreements and determine schedules in preparation of the Board of Estimates approval submission process.
5. The Inclusionary Housing Consultant RFP was awarded to Enterprise Community Partners. The Department is working to get Board of Estimates approval for the awarded contract.
6. The Department is currently developing operating and spending procedures for the Senior Homeownership Repair and Preservation spending priority, which will utilize \$3 million in Trust Funds to support housing repairs and preservation for income-eligible senior homeowners in the City.
7. The second round of the New Construction/Preservation of Existing Rental Housing NOFA was posted to the Department website on January 21, 2021. This NOFA will make \$1.7 million available to support the construction and preservation of rental housing for City residents with incomes at or below 50% of the Area Median Income (AMI). The pre-proposal conference for this NOFA will be held on January 29, 2021 and the application submission deadline is March 5, 2021.
8. The AHTF Annual Report is being prepared internally after unsuccessful attempts to obtain an outside accounting firm to prepare the reports. The Department is preparing the annual report and intends to submit to the Commission for feedback in the coming weeks.

DHCD Senior Advisor, Stacy Freed, informed the Commission that City Councilwoman Ramos introduced a resolution requesting an investigative and informational hearing on the Trust Fund. The purpose of the hearing is for the Department to discuss the creation of the Trust Fund, spending priorities, Trust Fund revenues and other general information. The Department and Commission members will work together to coordinate a response around the presentation, in preparation of the City Council hearing. The hearing is scheduled for February 9, 2021, at 2:20 p.m. and will be open to the public.

5. Other Business

1. Stacey Freed provided information on AHTF Commission member term extensions and/or new appointees from the new administration. All current Commission members are seated until The Mayor has nominated and the City Council has confirmed a new Commission. There has been no new information from The Mayor office. The Department will provide an update when new information is available. Commission members with an interest in serving a second term are encouraged to submit a letter of interest and an updated resume to the Mayor's Office of Government Relations.
2. Commission President, David Bowers, advised Commission members that he will reconvene the working group that assists in planning agenda items for Commission meetings. President Bowers will be scheduling meetings with the working group to prepare an agenda for the next Commission meeting.
3. Commission member and DHCD Chief Operations Officer, Jay Greene, is retiring from the Department and will no longer be serving on the AHTF Commission. This will be his last Commission meeting.

6. Adjournment

As there was no additional business, President David Bowers adjourned the meeting at 7:39 p.m.